



འབྲུག་རྒྱལ་འཛིན་གཞུང་ལག་སློབ་མེ།  
འཛིན་ས་མེད་རྣམ་རྒྱལ་བཟོ་རིག་མཐོ་རིམ་སློབ་མཁུ།  
Royal University of Bhutan  
Jigme Namgyel Engineering College  
Dewathang :: Samdrup Jongkhar



**TERMS AND CONDITIONS FOR FRAME WORK TENDER & SUBSEQUENT SUPPLY  
OF GOODS TO THE JIGME NAMGYEL ENGINEERING COLLEGE FOR THE  
FY 2024-2025**

1. The bid shall be addressed to the President, Jigme Namgyel Engineering College, Dewathang and submitted on or before **10:00 AM on 27<sup>th</sup> June 2024**. Late Quotations shall not be accepted. The bids shall be opened on the same day at **10:30 AM** in the presence of the bidders/their authorized representative who wishes to attend the bid opening.
2. Rate quoted shall be inclusive of all taxes and duties as per the Revenue and Customs Rules and CIF (Cost, Insurance and Freight) to Jigme Namgyel Engineering College, Dewathang Bhutan. **In case of problems in delivering Goods to the College, the same should be clearly mentioned in the submitted bid.**
3. The rate quoted shall be valid from **1<sup>st</sup> July 2024 till 30<sup>th</sup> June 2025**.
4. All payments for supplies shall be made in Bhutanese Currency (Ngultrum) to the Suppliers.
5. TDS (Tax Deducted at Source) shall be applicable to supplies as per the Revenue and Customs Rules and Regulations of the country.
6. The Quotation No. and Due date of the submission/opening should be clearly marked on the sealed envelope to avoid premature opening. Bids must be submitted separately for different Packages.
7. The Bidder are required to submit with its Bid copies of the following documents:  
*1. Valid Trade Licence, 2. Valid Tax Clearance Certificate, 3. Samples and Catalogues of the Items and 4. Photographs / Images stating the establishment of the business unit.*
8. The winning bidders will be required to complete the supply of goods within **14 days** from the issuance of the Supply Order or a delay penalty shall be applicable at 0.05 % for every day of delay.
9. The prospective bidder must be represented by a suitably established business unit in the locality and the college reserves the right to visit the establishment including the warehouses prior to award of the bid. This is solely intended to seek assurances that the supplies are not interrupted after the bid has been awarded.
10. Supplier will be required to supply the goods as specified in the bill of quantities, or the Supply Order. Repeated failure of any supplies shall lead to termination of the contract and the decision shall be at the discretion of the College.



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11. Goods supplied shall be verified at the Jigme Namgyel Engineering College, Dewathang. If any goods supplied are not as per the specification in the BoQ (Bill of Quantities) or the Supply Order, such goods will be rejected and the supplier shall arrange to complete the supply within one week form the rejection of goods.
12. The winning bidder is required to submit a Performance Security equivalent to **Nu. 10000.00** valid till **30<sup>th</sup> June 2025** and The Performance Security shall be denominated in the currency of the bid. It shall be in one of the following forms:
  - 12.1 Unconditional Guarantee issued by a reputed Financial Institution acceptable to the procuring agency in the form provided in the bidding documents or any other form satisfactory to the procuring agency;
  - 12.2 Banker's cheque/Cash warrant;
  - 12.3 Demand draft Account Payee.
13. Supplier shall make necessary arrangement to collect the rejected goods at his/her own cost latest by 2 weeks from the rejection of goods.
14. All correspondences with regards to the tender shall be in writing through letters or electronics mails.
15. The College reserves the right to accept or reject the quotations without assigning any reasons thereof.

For further information and query, you may contact the Procurement Manager at 07260302 or email: [padm.jnec@rub.edu.bt](mailto:padm.jnec@rub.edu.bt) during office hours.